

RENEWAL NOTICE
October 2011

The undersigned holder of Certificate Number: _____ makes application for a renewal certificate according to the laws of Wyoming, Chap. 160, 1987. **The renewal fee of \$115, and the Corporate Renewal Application must be received IN THIS OFFICE BY December 31, 2011 to avoid further penalty fees.** Penalty fees are assessed effective January 1, 2012 ***WITH NO EXCEPTIONS.***

Name:

Address:

City/State/Zip:

PLEASE NOTE ANY CHANGES OF ADDRESS BELOW

Mailing

Business Name

Address

City, State, Zip

E-mail address (to help improve communication): _____

Please detach and return the completed top portion

According to the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors Statutes, §33-29-131, you are hereby notified that your Certificate of Authorization will expire on December 31, 2011 unless renewed as provided. The biennial renewal fee is **ONE HUNDRED FIFTEEN DOLLARS (\$115.00)**. **If not received in this office by December 31, 2011 penalty fees will be assessed, beginning January 1, 2012 without exception.** The penalty fee for late payment of renewal fees is \$15.00 per month delinquent, but shall not exceed the amount of \$265.00. **Payment of renewal fee must be in U.S. dollars.**

We trust this matter will have your careful attention in order that your certificate will not become invalid, provided it is your desire to continue same in-force. Please complete the enclosed application in its entirety, ensuring that the **REGISTRATION SEAL AND SIGNATURE OF THE INDIVIDUAL IN RESPONSIBLE CHARGE IS ON FILE WITH US** on the original application; and submit the renewal, renewal fee, and the top portion of this renewal form to the address above. **Incomplete applications will be returned for completion, with late penalty fees applied, when applicable, with no exceptions.**

Licensing laws, rules, Wyoming's roster of registrants, and forms pertaining to your profession can be found at our internet site at: <http://engineersandsurveyors.wy.gov>.

CORPORATE RENEWAL APPLICATION "MUST" BE INCLUDED OR YOUR RENEWAL WILL BE RETURNED
AND LATE FEES WILL BE APPLIED
MAKE CHECKS PAYABLE TO: WY BOARD OF REG. FOR PE/PLS